

# Privacy Statement

Version 2019

**Parent Association at European School of Mol**



**Parents Association**  
European School Mol

### **What is the purpose of this Privacy Statement?**

This privacy statement aims to explain what personal data we collect about you and how we process it. It applies to the following individuals:

- Parents of students who study at European School of Mol (if registered with Parent Association)
- Students who study at European School of Mol

For information, Personal data refers to any information that tells us something about you or that we can link to you. This includes your name, address, or date of birth. And, by processing we mean everything we can do with this data such as collecting it, recording, storing, adjusting, organizing, using, disclosing, transferring or deleting.

This Privacy Statement applies to collection and processing of personal data by the Parent Association of European School of Mol which is a legal entity.

### **What personal data do we collect?**

We collect your personal information with when you become a member, register with the school, complete an online form, or contact us. We collect data when you provide us or school shares it with us. This collected personal includes your name, date of birth, address and contact information. To protect your children, we do collect sensitive data like allergy (or allergies) information.

### **What personal data do we collect? And, why?**

We collect your personal data about parents and children who use PA services. We collect this data so that we can run our operations of being a responsible day care and organize transportation, and contact you in necessary situations like:

- To inform you, if your child is sick or injured
- To contact you for PA meetings, events, trips etc.
- To contact the doctor in case of emergency
- To make sure that your child, or children are in the daycare

### **How do we collect your personal data?**

We collect your personal data in following ways:

- We receive your personal if you tick the box when you register at school. In such cases, the school transfers your data to us
- When you become a member of PA
- When you log in on our registration page
- When you become a class rep
- When you voluntarily share your data with the PA to be emailed to other parents (if you are looking for a home, host family...)

### **Is my personal data shared? With who? And, why?**

We do not share your personal data unless strictly necessary. In the modern world, we are reliant on certain providers who help us in fulfilling our responsibilities. In line with the applicable laws, and based on relevant contracts, we do share the necessary personal data with our providers. This includes:

- Stripe.com as our payment gateway to execute payments on our registration page.
- Exactonline as they manage our accounting system.
- Volunteers of the PA at daycare as they help us manage operations in cost effective way.

### **What are my rights?**

The law provides you with the rights to have more information, access, control over your personal data. It is always our endeavor to respect the law.

We like to reassure you that we process your personal data in a lawful manner and only collect the data that is strictly necessary. We take utmost care of your personal data and do our best to make sure it remains safe from unwarranted access.

Should you have any question about your personal data, want to execute your rights or like to know more, you can always contact us at [pa@esmol.be](mailto:pa@esmol.be)